

Workgroup China-Europe Forum

How to use the Globethics.net Platform and Workgroup

1	Registration	<ul style="list-style-type: none">• Register on www.globethics.net. A password will be sent to you automatically within a couple of minutes.• This will give you access to the workgroup, the Globethics.net network, your own profile, the Globethics.net library on ethics.
2	Join the Workgroup	<ul style="list-style-type: none">• Once you are logged in with your email and password go to <i>Research</i> and then <i>Workgroups</i> and select the workgroup <i>China-Europe Forum</i>.• Click on “join”. Once the moderator has accepted your request you are a full member of the workgroup which means you have access to the shared documents, the forum and the wiki.
3	Workgroup Documents	<ul style="list-style-type: none">• The moderators have uploaded documents into the document section of the workgroup. You can open and download these.• If you want to post a document yourself please contact the moderator.
4	Workgroup Forum	<ul style="list-style-type: none">• There are three forums, one for each discussion session, as well as a forum for technical questions. If you want to contribute to the 1st session for example, open the respective forum, open the question you want to reply to and add a new thread. The other members of the group will then be able to read your contribution and react to it.• Next to each forum there is an “action” button. Please click on this and subscribe to the forum in order to receive an email alert whenever there is a new post on the forum.
5	Workgroup wiki	<ul style="list-style-type: none">• The workgroup also has a wiki, this is a space where members can work on a text and comment on it. Each member has access and can modify the text. This will not be used at the beginning but maybe at the end of the discussion session when the final document will be discussed.• In the wiki you will also see the “action” button. Please click on this and subscribe to the wiki in order to receive an email alert whenever there is a new modification on the wiki.
6	Privacy	<ul style="list-style-type: none">• Only members of the workgroup have access to the forum, wiki and list of members. This means that other Globethics.net participants can not follow the discussion or read your contributions.

Should you have any questions on technical aspects of the workgroup please contact Natalie Emch at: emch@globethics.net or by telephone +41 22 791 62 49.